

COMPANY PROFILE



**REG. ADDRESS-SR NO.136/2, HANUMAN COLONY SADGURUNAGAR, BHOSARI,
PUNE MAHARASHTRA-411039.**

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ABOUT US -

LIGMS India Pvt. Ltd. Established in 2009 from the company's inception its Director & Senior Management made the decision to focus all their efforts to brand the name of LIGMS so that it would be recognized and associated with the provision of facility management services to those involved in the public & Private sectors.

LIGMS Provide the complete facility management services incorporating all trades, these services Include, Security, House Keeping, and Contractual labor suppliers.

In order to provide efficient service to the clients, we regularly train our security staffs to keep them updates of the latest advancements in the global and domestic security.

LIGMS India Pvt. Ltd. and Security Services is the next generation of contract security providers. We know what it takes to keep you and your property safe, but more importantly, we know how to add value to your company by providing superior customer service and attention. We take of every customer's property.



OUR VALUES:

LIGMS India Pvt. Ltd has developed a culture based on strong vision and a set of values which put peoples first. Our team is passionate and excited about the prospects of adding new personnel to our client base. Respect is one of our core values, as well we are committed to ensure that our practices are fair and accessible to you, our people & the society.

- Treat all clients with dignity and respect
- Honesty and Loyalty
- Professional Conduct
- Quality Customer Services

OUR VISION:

To bench mark security service company, comparable to any best in the industry, and meet international standard in security service.

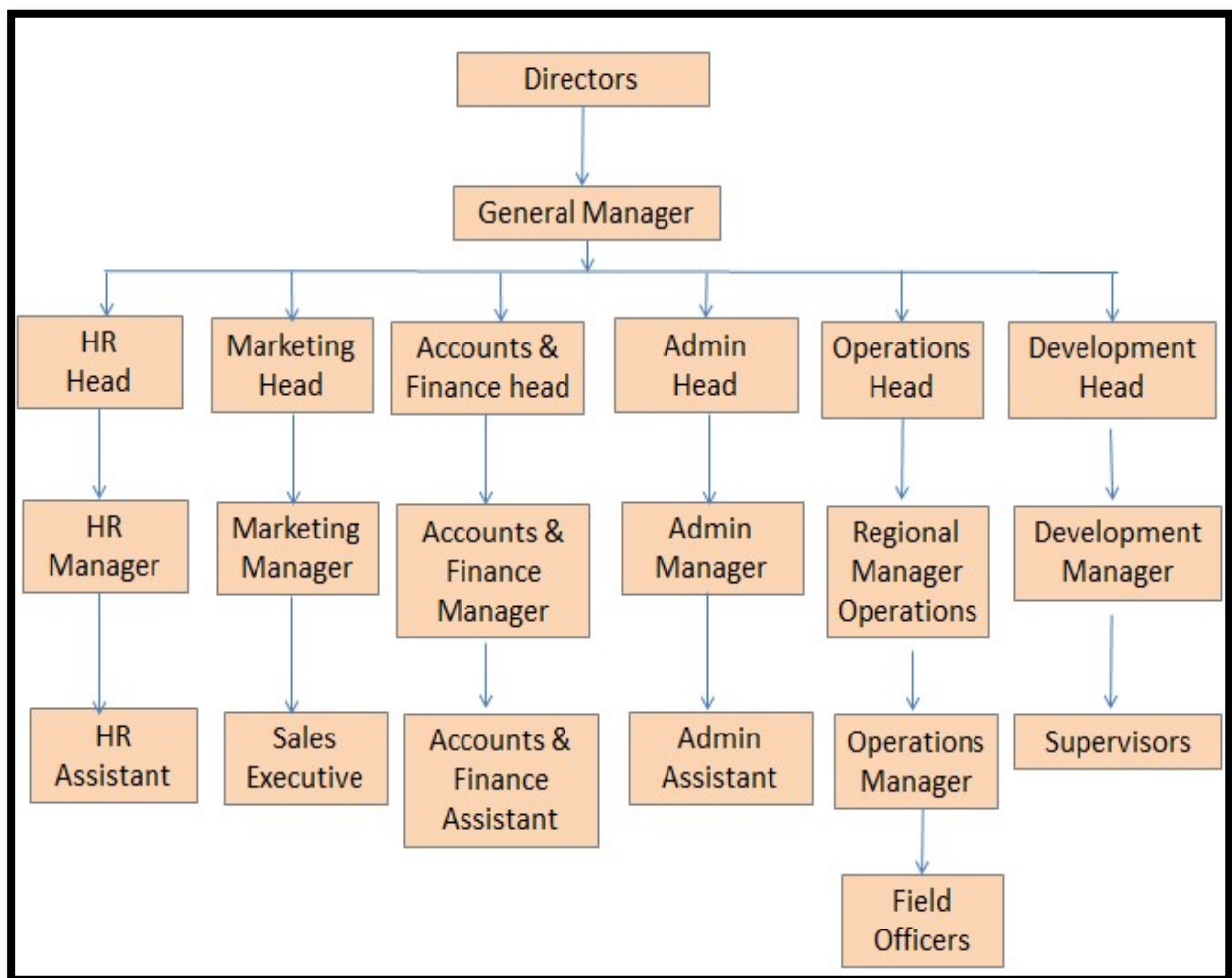
OUR MISSION:

Committed to offer reliable cost effective customer orientated security services by selecting best security guards, train and retain them to deliver quality service to our customers.

Company Work Policies –

1	Behavior Policy	12	Reliving policy
2	System policy	13	Accounting Policy
3	Joining Policy	14	Training Policy
4	Debit Policy	15	Recovery Policy
5	Govt. Dues policy	16	Customer Handling Policy
6	Reporting Policy	17	Std. Grooming Policy
7	Billing Policy	18	Action Policy
8	Muster Policy	19	Performance Policy
9	Payment Policy	20	Increment Policy
10	Advance Policy	21	Incentive Policy
11	Work policy	22	Authority Policy

ORGANIZATION STRUCTURE-



COMPANY DETAILS-

Sr. NO.	PARTICULARS	DETAILS
1	NAME OF COMPANY	LIGMS INDIA PVT LTD
2	Corporate Office Address (for all correspondence)	<i>SR NO.136/2, Hanuman Colony, Sadgurunagar, Bhosari, Pune - 411039.</i>
3	DIRECTOR NAME	MR. MANGESH LOMATE MRS. SONALI LOMATE
4	SHOP ACT LICENSE NO.	BHOSARI/II/ 102719591903
5	E.S.I.C. REGISTRATION	33000668950001000
6	P.F. REGISTRATION	PUPUN1956620000
7	PAN NO.	AADCL8767F
8	PROFESSIONAL TAX REGISTRATION	27911685744P
9	MLWF Code	PUN90239
10	GST NO.	27AADCL8767F1Z4
11	NAME OF BANKS	HDFC BANK LTD.
12	DIRECTOR MOBILE NOS	9665571454/9511903017
13	LEGAL ADVISOR	ADVT. GANESH SHINDE
14	CHARTERED ACCOUNTANT	CA. SOURABH CHAVAN
15	EMAIL ID	ligms7799@gmail.com

SERVICE OFFERING -

We do offer variety of services which are carried out by well-trained, equipped and motivated personnel. They are monitored on hourly LIGMS by line supervisors. Our services are as follows:

1. Guarding (Armed and Unarmed security officers)
2. V.I.P Protection, Close protection or special services
3. Security Officer (Dog handler)
4. Access control and other related services
5. Retail Services
6. Armed Reaction/Response
7. CCTV Surveillance
8. Banking security
9. Events

As front-line representatives of your company, our guards wear a high quality uniform and take pride in their appearance. By paying above the industry average, we can guarantee good service. As part of our recruitment process we check the backgrounds of all our potential security staff, going back as far as five years. Many come to us from the armed forces and we particularly welcome those with first aid skills or other relevant experience.

STAFF RECRUITMENT-

With regards to staff recruitment and placement a company policy plays a strong emphasis LIGMS on the critical employer aspect like:

1. Suitable relevant educational standard and experience
2. Appropriate age
3. Physical fitness
4. Promotional and motivational aspects
5. Documents verification / Police Verification
6. Possession of Security Training Certificates.

7. Staff must be numerate, computer literate and able to read, write and communicate in English and other official languages that are commonly used in the area of operations.

8. Supervisors officers must be able to read, write English and understands mathematical figures and must be computer literate.

9. All staff is properly uniformed.

10. Every staff undergoes through induction and refresher training programs.



OPERATIONAL MODEL-

Our operational model covers the following aspects:

1. Basic introduction meeting & profile submission.
2. Site survey.
3. Submission of site survey report.
4. Review with customer on site survey .
5. Submission of Quotation.
6. Quotation approval & work order form customer
7. Development & Check sheet finalization.
8. Operations as per check sheet
9. Monthly review.

SECURITY STD-

1	Defined job profile.	10	Monthly review system
2	Planned Training Schedule.	11	Quick response team (to handling in emergency situation)
3	Planned night round verification.	12	Defined way of problem resolution by incident Report, Action plan,& closing Report.
4	Detailed site survey.	13	Defined way of reporting by daily/weekly/monthly report.
5	Daily/weekly/monthly reviews.	14	Planned way of work
6	Defined & well maintained company register.	15	Completion of all legal compliances & documents part within time.
7	Customer care centre dept.	16	Quality verification dept. (by site visit, feedback report)
8	Defined recruitment process.	17	Special Training divisions.
9	Defined & well maintained company register.		

Security Responsibilities-

1	Maintain All registers	13	Staff & Workers attendance records
2	Gate Handling	14	Unsafe conditions reporting
3	Visitors Handling	15	Indiscipline Reporting
4	Material Handling	16	Thief Controlling
5	Telephone Handling	17	Night Patrolling & whistling
6	Workers handling	18	Follow company Special Requirements
7	Staff Handling	19	Special Checking
8	Water Monitoring	20	CCTV Monitoring
9	Light on off Monitoring	21	5S maintain
10	Drainage Handling	22	Company Protection
11	Emergency Fire fighting	23	Company Employee Protection
12	Emergency incident reporting & Immediate actions	24	Company Monitoring During Closing & Opening



SECURITY SOLUTION-

Security Guarding & Static guarding, is one of our expert fields, we can provide round the clock security for your premises, office blocks, industrial estates, factories, hospitals, schools, warehouses and building sites.

All our security officers are fully trained, vetted, uniformed. They can be utilized as commercial officers to protect staff, stock and premises in front of house to assist your customers or staff.

Our approach is flexible, you may also want to use us as a backup facility, for when your existing staff are on holiday, sick or just as a temporary measure.

OTHER SERVICES INCLUDE-

- A. Quality security officers
- B. Mobile security patrols
- C. Alarm response and key holding
- D. Retail security services

ALARM MONITORING SYSTEM-

We offer superior electronic security surveillance system according to the specific needs of our clients. We provide personnel who are expert in evaluating risk. Our alarm monitoring center offers 24 x 7 monitoring throughout the year, using a technologically advanced, computerized central monitoring station. We undertakes surveillance works like designing, installing and maintenance, documenting policies and procedures, conducting training and managing the total security program.

We design, install and maintain fully integrated electronic security system that includes:

- CCTV system
- Access Control system (card based)
- Visitor Identification system(Audio/Video Door system)
- Fire Alarms/ Fire control equipment
- Electronic locks
- Electric Fencing (Power Fencing)
- Manual & Automatic Road Barriers/ Turnstiles/ Spikes
- Fingerprint based Access control system
- Wireless equipment (UHF & VHF Transceivers)
- Door frame & Handheld Metal Detectors
- Search Lights etc.



REMOTE MONITORING -

Remote monitoring makes your security investment go further by minimizing costs and maximizing protection of people, property and assets. It complements your security equipment and manned security, giving you all the benefits of 24/7 protection without the need for a permanently manned site presence.

We provide you a complete range of managed surveillance services, including:

- Remote monitoring of your CCTV and access control
- Lone worker protection and asset tracking
- Facilities management and buildings management systems
- Security helpdesk provision with full control room functionality
- We deliver remote monitoring solutions that enable long-term cost savings, operational efficiencies and maximum return on investment.

CROWD MANAGEMENT-

Our experienced management and support services team will assist you with any event planning and preparation and, if required, will attend any pre-event safety meetings on your behalf. Safety is always of paramount concern for events and we are committed to good health and safety working practices. Our experienced staffs are expert in handling the requirements of major organizations involved in public events and exhibitions.

- Sporting events
- Open air and indoor concerts
- Royal and ceremonial events
- Conferences, seminars and AGMs
- Exhibitions



CLOSE PROTECTION-

- Sometimes it's necessary to have close protection whether located or travelling domestically or internationally.
- Our highly trained officers protect clients, associates, and families, paying close attention to every security detail. We operate discretely to suit the operational environment and client status, which gives the confidence to continue with daily activities safe in the knowledge that protection is permanently there



Bouncers

TRAINING -

1	First Aid Training	12	Night Patrolling
2	Safety Training	13	Night Whistling
3	Communication Training	14	Theft & Indiscipline
4	Customer Handling Training	15	Phone Calls handling Training
5	Work Management/Handling	16	Violence report
6	Site Handling Training	17	Attendance sheet
7	Fire Fighting Training	18	Unsafe Behavior
8	Mock Drill Training	19	Unsafe Condition
9	Emergency Handling Training	20	Hydrant Use
10	Gate Duties	21	5S Training
11	Search & Frisking		

MONTHLY SCHEDULE -

MONTHLY COMPANY REPORT							
COMPANY NAME							
	REPORT NAME	WEEK 1	WEEK 2	WEEK 3	WEEK 4	HR Sign	Remark
1	FEEDBACK						
2	NIGHT ROUND						
3	TRAINING						

WAY OF TRAINING-

1	On Job Training	4	Written Exams & Theoretical trainings
2	Digital training	5	Training Lectures
3	Practical demo training		



STAFF REVIEW MEETINGS & TRAININGS-



SECURITY AIDS-

1	Baton sticks	8	Torch (at night)
2	Hand cuffs	9	Metal Detectors
3	Mobile radios (Two way Radios)	10	Uniform
4	Gun safes and key safes	11	Mobiles
5	Base radio sets	12	Safety Shoes
6	Whistles	13	Raincoat
7	Pocket book and Pen	14	Vehicle



Ligms Reporting Policies-

- One Person Reporting policy
- Organised Way of reporting
- Daily/Weekly/monthly reports
- Feedback Form from the customer
- Monthly Management review with customer on
- Trainings
- Night rounds
- Monthly Issues
- Action Planes

Ligms Management Team-





OUR CLIENTS - 55+



Grauer & Weil (India) Ltd.



TATA MOTORS



KIA MOTORS



motherson 



“We want to be YOUR Best Business Partner.”

